

ULSTER COUNTY BOARD OF HEALTH

April 8, 2013

AGENDA

CALL TO ORDER

- **OLD BUSINESS**
 - a. Approval of March 2013 minutes

- **NEW BUSINESS**
 - a. Board Members:
 - Introduction of new Board Member, Elizabeth Kelly

 - b. Commissioner's Report:
 - Community Health Assessment Stakeholders Summit Update

 - c. Medical Examiner Report:
 - March Cases

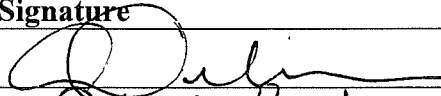
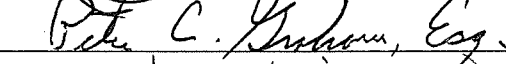
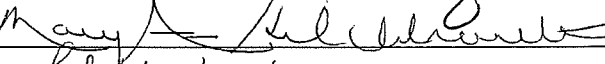
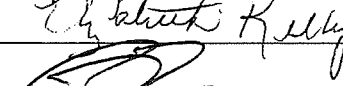
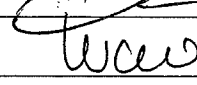

 - d. Environmental Health Report:
 - Mass Gathering Status
 - Food Service Permits
 - Legionella Update

MEETING CONCLUSION

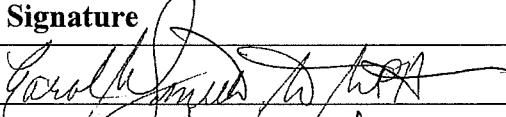
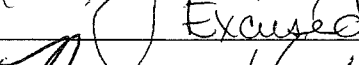
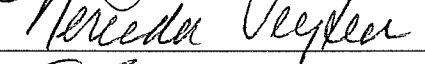
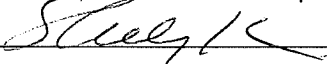
Ulster County Board of Health

Date: Monday, April 8, 2013

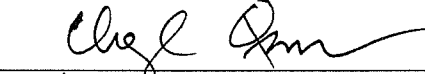
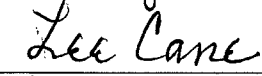

Board Members

		Signature
Delma MD, Dominique	Secretary	
Graham ESQ, Peter	Board Member	
Hildebrandt MPA, Mary Ann	Member <i>Board</i>	
Kelly Elizabeth	Board Member	
Tack DO, Marc	Chairman	
Woodley MD, Walter	Vice Chairman	
Board Member	Vacant	

Department of Health

		Signature
Smith, MD, MPH, Carol	Commissioner of Health	
Heller MD, Douglas	Medical Examiner	
Veytia RN, MSN, Nereida	Deputy and Director of Patient Services	
Merten, Shelley	Director Env. Services	

Guests

		Signature
Qamar, Cheryl	UC Depart of MH Deputy Commissioner	
Cane, Lee	Mid-Hudson League of Women Voters	
James D. Norcia	UC DOT	

Ulster County Board of Health
April 8, 2013

Members PRESENT: Walter Woodley, MD, Board Member
Peter Graham, ESQ, Board Member
Dominique Delma, MD, Secretary
Marc Tack, DO, Chairman
Mary Ann Hildebrandt, MPA, Board Member
Elizabeth Kelly, RN, Board Member

UCDOH PRESENT: Nereida Veytia, Patient Services Director
Carol Smith, MD, MPH, Commissioner of Health
Shelley Mertens, PE, Environmental Health Director

GUESTS: Lee Cane, Mid-Hudson League of Women Voters
Cheryl Qamar, Deputy Commissioner UC Dept of Mental Health
James Nerone, Ulster County Department of Health

EXCUSED: Douglas Heller, MD, Medical Examiner

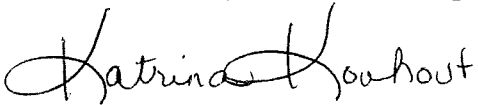
- I. **Approval of Minutes:** A motion was made by Mr. Graham to approve the March 2013 minutes. The motion was seconded by Dr. Tack and unanimously approved.
- II. **New Member:** Dr. Tack introduced Elizabeth Kelly, RN and owner of Burgevin's Flowers as the new Board of Health member. Her term expires February 28, 2018.
- III. **Agency Reports:**
 - a. Commissioner's Update:
Dr. Smith reported on the following:
 - **Community Health Assessment Stakeholder's Summit:** The Community Health Assessment summit scheduled for March 26, 2013 has been rescheduled for May 21, 2013.
 - b. Medical Examiner: A summary sheet of the March activity was distributed and reviewed (see attached).
 - c. Patient Services:
Ms. Veytia reported on the following:
 - **Mass Gathering:** Continues to work with Environmental Health Services to create the Ulster County Mass Gathering Protocol. Key DOH staff have begun meeting to review the Dutchess County template and adjust it to fit Ulster County needs. A time/service study will need to be conducted as first steps in establishing a permitting fee for Mass Gathering events. Dr. Smith has begun querying neighboring counties to inquire about their protocol, successes, issues, fees and costs.
 - d. Environmental Health Report:
 - **New Environmental Health Director:** Dr. Smith introduced Shelley Mertens as the new Director of Environmental Health Services. Shelley has served in the capacity as Senior Public Health Engineer for the Department since 6/2006.

- **Food Service Permits:** All food facility renewal permits have been processed with a decrease in late submissions and enforcement hearings.
- **Legionella Update:**
 - Ten Broeck Commons has installed their UV System. The first round of testing was clean. At second round of testing will be done in about three weeks.
 - Per a follow-up conversation Ms. Mertens with Governor Clinton, all is well with their system.

Meeting Adjournment: A motion was made by Dr. Tack to adjourn the meeting, motion was seconded by Dr. Delma and unanimously approved.

Next Meeting: The next meeting is scheduled for May 13, 2013.

Respectfully submitted by:



Katrina Kouhout
Secretary to the Commissioner of Health
On behalf of UC Board of Health

Medical Examiner Report 2013

	Call Received	Site Visits	Autopsies	Suicides	Motor Vehicle	Homicides
January	30	2	10	1	0	0
February	26	3	11	1	0	1
March	32	12	11	1	1	0
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total	88	17	32	3	1	1

